

ANNE FINLAYSON

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Profile

Organized and self-motivated with many years of computer experience using a wide array of systems and applications. Can translate the needs of clients and their target audiences into efficiently coded, usable web sites. Accustomed to multi-tasking and working with a wide variety of personalities. Flexible schedule, ability to telecommute, and can keep a sense of humor throughout stressful situations.

Skills Summary

- Web tools and technologies: HTML, CSS JavaScript, MySQL, ColdFusion, Wordpress, CMS Made Simple
- Imaging and other applications: Adobe PhotoShop and Illustrator, Macromedia Flash, basic audio and video processing skills
- Operating systems: Mac OS X, Windows, Unix
- Office applications: Microsoft Word, Excel, and Powerpoint
- Concepts and methodologies: project management, requirements analysis, wireframes, user personas, usability/accessibility-related deliverables

Professional Experience

- Established and maintained website for non-profit youth theatre guild for six years, facilitating communication with the organization's membership and other target audiences and attracting visitors from around the world.
- Led team in website redesign for local non-profit social services organization, incorporating a content management system to facilitate maintenance following launch.
- Redesigned web site for musical group, bringing it into compliance with web standards and incorporating audio clips.
- Created website and blog for fiber artist.

Employment History

Ann Arbor Young Actors Guild – Ann Arbor, MI, Administrator and Webmaster, 1998-2005

Computer Sciences Corporation – Ann Arbor, MI, Technical Supervisor and Programmer Analyst, 1979-1994

Education

Washtenaw Community College – Ann Arbor, MI

Web Technology Certificate, May 2006.

Working to complete advanced certificates in application development and graphic design.

Michigan State University – East Lansing, MI

Bachelor of Music, Applied Flute, 1978